

SECRET

03.06.20

12 October 1970

MEMORANDUM FOR: Director of Training

THROUGH : Chief, Operations School

SUBJECT : Course Report, CS Records I #2-71

Student Body

1. Twenty-five students attended the course. Fifteen were CTs; the balance were from the operations divisions. Grades ranged from GS-04 through GS-14 (average, GS-09) and length of service from 3 months through twenty-two years (average, 4.4 years).

Course Content & Presentation

2. No changes were made in the curriculum. As usual when running a CT course, the class was held two days full-time, rather than three alternate days part-time.

Speakers

25X1A

3. [REDACTED] made an excellent keynote speech, his second appearance with this course. This analysis of the Agency's records problems provided a number of hooks on which to hang subsequent discussions.

25X1A

4. [REDACTED], DDP/Records Management Staff, made his first appearance in the course. At the direction of [REDACTED] DDP/RMO, he has been working for some time on a name-trace guide to sources of information. We hope eventually to incorporate the completed guide into our course materials.

25X1A

SECRET

Excluded from automatic
downgrading and
declassification

SECRET

Approved For Release 2001/07/28 : CIA-RDP78-04484A000100060013-2

Student Critiques

5. Only those students who were not going on to CS Records II were asked to provide critiques. They are attached herewith.

Chief Instructor's Comments

25X1A

6. [REDACTED] took over the second day of the course, to allow me to lecture on CS Records to the AOC [REDACTED]

25X1A

7. This class was very interesting to work with. The mix of experienced senior officers and alert CTs provided a good deal of provocative discussion which will pay off in CS Records II.

[REDACTED]

25X1A

Chief Instructor

Attachments

- A. Course Schedule
- B. Student Roster
- C. Course Critiques

Distribution

- Original - DTR
- 2 - OS/ST

Approved For Release 2001/07/28 : CIA-RDP78-04484A000100060013-2

SECRET

MISSING PAGE

ORIGINAL DOCUMENT MISSING PAGE(S):

Attainment